



# NASTT's 2019 No-Dig Show

## Exhibitor Checklist

**MAR**  
**17-21**

Show Dates: March 17-21  
Donald E. Stephens  
Convention Center  
Chicago, IL USA

Visit  
[nodigshow.com](http://nodigshow.com) for all  
show details.

	✓	ITEM	COMPLETE BY
December	<input type="checkbox"/>	Pay off remaining balance on booth and/or sponsorship	December 1
	<input type="checkbox"/>	Complete your Company Description for the On-Site Notebook	December 15
	<input type="checkbox"/>	Premium Sponsors and Purchased Ads: Submit your ad for the On-Site Notebook	December 21
	<input type="checkbox"/>	Book your hotel room(s) at the <a href="#">Host Hotels</a>	February 23
	<input type="checkbox"/>	Order your booth rental equipment at discounted rate through the <a href="#">RES Exhibitor Kit</a>	February 26
January	<input type="checkbox"/>	Send the "Free Pass" to colleagues and customers to spread the word about NASTT's 2019 No-Dig Show	Ongoing
	<input type="checkbox"/>	Complete your Order for <a href="#">ExpoBadge Lead Retrieval</a>	February 15
	<input type="checkbox"/>	Register your booth staff through the Exhibitor Login (same as for your company description)	February 28
February	<input type="checkbox"/>	Early Bird Discount Deadline for ExpoBadge Lead Retrieval Order (forms on <a href="#">Exhibitor Resources page</a> )	February 15
	<input type="checkbox"/>	Deadline to book your hotel room(s) at the <a href="#">Host Hotel</a> at the group rate	February 23
	<input type="checkbox"/>	Register your booth staff through the Exhibitor Login (same as for your company description)	February 28
	<input type="checkbox"/>	First day RES is receiving freight	February 14
	<input type="checkbox"/>	Advance discount deadline for electrical, food & beverage and audio/visual through Convention Center	February 26
	<input type="checkbox"/>	RES Advance Order deadline/ Cancellation deadline	February 26
	<input type="checkbox"/>	Send the "Free Pass" to new colleagues and customers	Ongoing
March	<input type="checkbox"/>	Deadline for freight to be received by RES Advance Warehouse at discounted rate	March 11
	<input type="checkbox"/>	Last day RES will except freight to Warehouse (additional fee)	March 15
	<input type="checkbox"/>	Move In/ Installation from 8:00 a.m. - 6:00 p.m.	March 17
	<input type="checkbox"/>	Move In/ Installation from 8:00 a.m. - 10:00 a.m.	March 17
	<input type="checkbox"/>	Move Out/ Tear Down from 1:00 p.m. - 6:00 p.m.	March 20
	<input type="checkbox"/>	Fill out and submit your Exhibitor Survey	March 20

\*All exhibitor information, including forms and exhibitor kits, can be found on the [Exhibitors Resources Page](#).

\*\*Please contact [Brittany Cline at bcline@benjaminmedia.com](mailto:bcline@benjaminmedia.com), or 330-315-2150, if you have any further questions.

See you in Chicago in March!

