



# NASTT's 2012 No-Dig Show Program Committee Deadlines & Deliverables as of 6/28/11



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<b><u>Deadline</u></b>	<b><u>Item/Deliverable</u></b>
June 30, 2011	Deadline for submission of abstracts
July 1, 2011	Abstracts and spreadsheet for review comments sent out to Program Committee (Batch #1)
July 13, 2011	Reviewer comments due to NASTT for those who cannot attend the Program Committee meeting
July 16, 2011	<b>Program Committee Meeting – Nashville, Tennessee</b> Review of abstract submissions; Assemble session leaders & organize peer-review teams; Organize papers by session category & slot papers in schedule; Site tour of conference facility; Identify standby papers
July 17, 2011	<b>NASTT Educational Fund Auction Committee Meeting – Nashville, Tennessee</b>
August 1, 2011	Finalize track schedule; Finalize session leaders; NASTT to send notification of abstract acceptance & letter of agreement to primary contacts
August 12, 2011	NASTT to submit materials to BMI for Conference Preview #1 mailed with September Trenchless Technology magazine
August 15, 2011	Authors to return <u>SIGNED LETTER OF AGREEMENTS</u> to NASTT
September 12, 2011	Authors to submit <u>ABSTRACT ONLY PAGE &amp; PRESENTER INTRODUCTIONS</u> on required templates for No-Dig Show web site
October TBD	<b>Program Committee Meeting (WEFTEC) – Oct. 15-19, 2011 – Los Angeles, California</b> Session leader reports; Review of NASTT awards, Auction, student activities, attendee marketing, networking and entertainment & exhibitor/sponsor sales
November 1, 2011	NASTT to submit materials to BMI for Conference Preview #2 mailed with December Trenchless Technology magazine
November 14, 2011	Authors to submit <u>DRAFT PAPERS</u> on required template to session leaders for review; Find replacement papers as needed
December 12, 2011	NASTT to submit materials to BMI for On-site program distributed at the conference
December 20, 2011	Session leaders to complete first round peer reviews & return comments to authors

January 16, 2012 Deadline for authors to revise papers and submit FINAL PAPERS to session leaders for conference proceedings

January TBD **Program Committee Meeting (UCT) – Jan. 24-26, 2012 – San Antonio, Texas**  
Review of final 2012 show program; Find replacement papers as needed;  
Select & finalize moderators; 2013 Call for Papers distributed

February 6, 2012 Authors to submit DRAFT POWER POINT PRESENTATIONS to session leaders for review

February 20, 2012 Deadline for FINAL POWER POINT PRESENTATIONS

February 27, 2012 Preload presentations onto session computers prior to the conference

March 10, 2011 **Program Committee Meeting (No-Dig 2012) – March 11-15, 2012 – Nashville, Tennessee**