

# **NASTT No-Dig Show Technical Paper Deadline Policy**

## **Background**

The following statements represent the policy of the North American Society for Trenchless Technology (NASTT) as approved by the Board of Directors. The rules and regulations stated herein shall constitute Terms and Conditions for publication and presentation of technical papers at the annual NASTT No-Dig Show. The intent of this policy is to protect the integrity of the technical program schedule and assist the volunteer Session Leaders.

## **Deadlines**

All technical paper author(s) are required to adhere to the work submission schedule as established by NASTT in the annual Program Deadlines and Deliverables document. Said document is published annually on the nodigshow.com website. The author(s) shall be in default of this policy if the published work submission schedule is not adhered to and consequently, will be withdrawn from the No-Dig Show Technical Paper Program at the discretion of NASTT. A substantially incomplete submission shall also be in default of this policy. After a submission has been withdrawn, author(s) may request to be added to the stand by list once the required paper or presentation has been completed. Being added to the stand by list does not guarantee that the author(s) will be assigned another presentation spot.

## **Extension of Deadline**

Author(s) may request a one-time extension. Said request for approval must be submitted by email to the assigned Session Leader with copy to NASTT staff at least twenty-four (24) hours before the work is due. The exact amount of additional time required must be included in the request. Applications for an extension shall be evaluated for approval by the Session Leader with notice to NASTT.

## **Presentation Restrictions**

Presenters must utilize the centralized laptop computer supplied by NASTT. Private computers are not permitted. All No-Dig Show presentations are uploaded to a centralized laptop computer in advance of the conference. Presenters are not permitted to upload their presentations or videos on a flash drive or any other portable device.

NASTT Board of Directors Approval: March 24, 2018